

**Lanai Condominium Association Board of Managers**  
Bi-Monthly Meeting in the Ohana Room and on Google Meet  
Thursday, March 20, 2025 at 7 pm  
Documents are available: <https://lanaicondominium.com/>

**Owners:** Make sure you have access to your account on TownSquare. HOA payments will be reflected there, however there is a fee charged to pay your HOA payment on Town Square. To avoid the fee, you can send your payment by check to Associa's office, or you can provide them with the documentation for direct withdrawals from your bank account. Those two methods are free. The direct withdrawal form is on the website.

**Owners and Tenants:** Tenants, you should be enrolled on TownSquare as all maintenance requests must be submitted there first.

**Board Newsletter:** You should be receiving occasional emails from the board. You can sign up for it on the website:  
<https://lanaicondominium.com/>

**Bi-Monthly Reminder:** Please remember to put vinegar and baking soda into all drains each month to help keep them clear and potentially minimize the chance of needing to call a plumber.

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**Online meeting location!**

**Google Meet Log-In:**  
Video call link:  
<https://meet.google.com/onz-jvdh-jic>  
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**Bi-Monthly Meeting:**

- € **Call to Order:** Maddie
- € **Maintenance Updates:** Various
  - Insurance Policy (Paul)
  - Gym Upgrades (Elle)
  - Rental Units
  - Laundry Room (Maddie)
  - FOB Readers (Sean?)
  - South Wall (Jack/Sean?)
  - annual reminder on Air Conditioning
  - Xstream Internet
- € **Approval of Minutes:** Elle
- € **Treasurer's Report:** Matthew
  - December 2024
- € **Social Spaces:** Katrina
- € **Management Updates:** Jack
- € **Additional Board Discussion/Approvals**
- € **Homeowners Forum:**
  - Two minutes of speaking time.
- € **Adjournment to Executive Session:**
  - Legal and personnel matters